

*A Report to the Connecticut
General Assembly*

*Youth Service Bureaus' Impact on Referral
and/or Diversion of Children and Youth
from the Justice System*

Submitted by:

Commissioner of Education

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Connecticut State Department of Education

Youth Service Bureaus

I. INTRODUCTION

In 1978, Section 10-19m of the Connecticut General Statutes established Youth Service Bureaus (YSBs). A YSB is defined as an agency operated directly by one or more municipalities or a private agency designated to act as an agent of one or more municipalities for the purpose of evaluation, planning, coordination and implementation of services, including prevention and intervention programs for delinquent, predelinquent, pregnant, young parents and troubled youth (see Appendix A). The statute further states that YSBs shall be the coordinating unit of community-based services to provide a comprehensive delivery of prevention and intervention, treatment and follow-up services.

YSBs have a broader scope of services than most other youth-serving agencies. Besides providing direct services like other agencies, YSBs are responsible for assessing the needs of youth, identifying and filling gaps in services, and coordinating services for youth to fill gaps and avoid duplication of services. Many YSBs also play a special role in working with the juvenile justice system to meet the needs of children and youth found to be delinquent.

Each YSB is required by Connecticut State Board of Education regulations to have a board of at least seven members to advise and make recommendations on policy and program direction. Each YSB advisory board is appointed by and responsible to the chief elected official of the town or city. Each board is representative of its community and includes members from the public school system, the police department, a private youth-serving agency and at least one youth under 21.

YSBs have administrative and direct service functions, all of which are specified by state regulations. Appendix B provides a more detailed summary of the functions. The administrative functions include research, resource development, community involvement, youth advocacy, data collection, record-keeping, evaluation and reporting.

The direct service function specifies that the YSB, either directly, contractually or by referral, provides services that address the needs of youth who meet at least one of the following criteria:

1. Contact with the juvenile justice system;
2. Absent support of protective environment necessary for normal development; or
3. Manifest behavior that could be potentially damaging to self or others.

YSBs, either directly or by contract or referral, generally provide a range of services including, but not limited to, the following:

- after school programs;
- case management;
- community outreach;
- crisis intervention;
- educational programs, e.g., drug abuse, health, human sexuality, parenting skills;
- employment preparation programs;
- group therapy;
- individual family counseling;
- parenting groups;
- positive youth development programs;
- suspension/expulsion programs; and
- teen pregnancy programs.

Individual YSBs range in size from one person working part-time with a budget of \$28,000 within a municipal office, to a private, nonprofit agency providing a wide range of services to as many as 10 towns. In a few communities, one or more volunteers provide YSB administrative functions, thereby, permitting the total YSB budget to be used for direct services. Large city YSBs are primarily administrative units that coordinate the many public/private service providers in the community that offer a wide array of youth services. These units work with the various providers to develop additional resources thereby assuring that the needs of youth are being met.

Some YSBs are significantly involved in providing services to youth who are involved with the juvenile justice system. These services include providing case management, counseling, and supervising client community services in order to keep youth with their families and out of residential placements such as half-way houses or group homes. Other YSBs put most of their resources into prevention programs, working both at schools and at community sites. Each YSB works to provide the services its particular community needs.

YSBs work closely with their local school systems. Some bureaus have contracts to provide specific services to schools; for example, providing individual and family counseling based on referrals from the school guidance office. Others work with schools on preventing truancy. Many bureaus provide educational programs to students and staff members. They also provide after-school programs for elementary, middle and high school students. Some YSBs provide programs to boost parenting skills of teen parents.

YSB partnerships start at the local level. Linking to municipal government and local school districts is vital. Many YSBs are designated as the “municipal agent for children” in their towns. For example, many YSBs collaborate with their local police departments around juvenile justice issues by helping to establish juvenile review boards. Mental health, mentoring, prevention and youth development programs are provided through YSB partnerships with local school districts. Effective partnerships ensure that the YSB at the local level does not duplicate existing services, but rather connects youth with services and resources that meet their needs.

Through the assistance of the Connecticut Youth Services Association (CYSA), the YSBs partner with local youth service providers throughout the state and at the federal level to increase services available to children, youth and families. YSBs collaborate with state agencies such as the Department of Education, Department of Social Services, Department of Children and Families, Department of Mental Health and Addiction Services and the Commission on Children to address the critical issues of alcohol, tobacco and drug-use prevention, the positive use of out-of-school time, mental health services and positive youth development.

The Connecticut State Department of Education (CSDE) assigns a professional staff member to manage the YSB Grant Program. The CSDE program manager also chairs the YSB Joint Planning Committee. The committee is composed of one representative from each of the seven YSB regions and the current and former presidents of the Connecticut Youth Service Association (CYSA). The committee provides assistance to CSDE in redesigning the YSB grant proposal, planning professional development activities and data collection of children and youth diverted from the juvenile system.

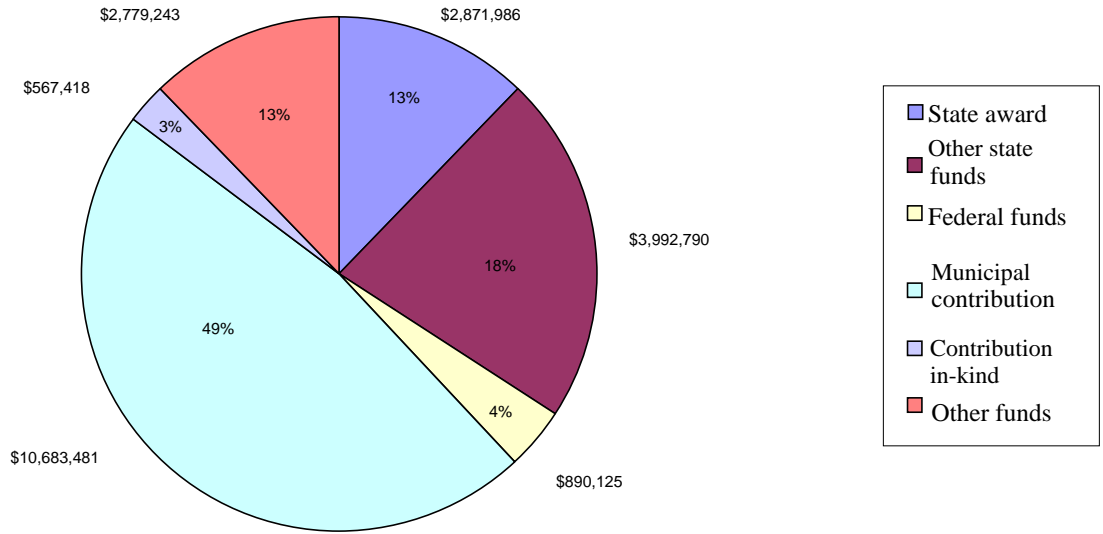
Section 10-19m (c) of the Connecticut General Statutes requires that the Commissioner of Education submit to the General Assembly on December 1, 1979, and annually thereafter, a report of YSBs activities regarding the referral or diversion of children from the juvenile justice system. This report, for the period 2006-07, provides a summary of information collected from the 98 YSBs that participated in the state-funded grant program managed by the Connecticut State Department of Education. The report includes the funding sources, the number of children and youth referred to YSBs who have been diverted from the juvenile justice system including participants' gender and ethnic background, the type of services that they received and the referral sources.

II. FUNDING

In 2006-07, the total state education appropriation for YSBs was \$2,930,598. As authorized by the Connecticut General Statutes Section 10-19m, two percent (\$58,612) was set aside for SDE administrative expenses and \$2,871,986 was awarded to grantees. Each YSB was eligible for a minimum grant of \$14,000. YSBs that received a grant in excess of \$15,000 in 2006-07 were eligible for a proportionate share of the remaining appropriation. Additionally, each town matched the state grant; no less than 50 percent of the match was from town-appropriated funds which includes municipal and in-kind contributions. The remaining amount was matched with other funds or in-kind services. There were 101 YSBs eligible to apply for grants in the 2006-07 fiscal year; 98 applied and received grants. Three eligible YSBs did not submit applications and they were located in Lebanon, North Branford and Monroe.

The combined total of matching funds including municipal and in-kind contributions, other state funds and the state education appropriation supporting YSBs in 2006-07 was \$21,785,043. Figure 1 shows support for the total budget of all YSBs in Connecticut. It also provides the distribution of YSB funding by income source. Forty-nine percent of the dollars supporting YSBs were contributed by the local municipalities. The state education portion of YSB funding was 13 percent. When the state education award was combined with other state funding sources of nearly four million dollars, the state support amounted to 31 percent of the YSBs' revenue. Detailed information on the actual funding sources for each YSB is presented in Appendix C.

**Figure 1
Youth Service Bureau Income 2006-07**



III. WHO GETS SERVICES

The main purpose of YSBs is to provide services that divert youth from the juvenile justice system and to offer opportunities for all youth to function as responsible members of their communities (C.G.S. Sec. 10-19m(b)). Youth are referred to YSBs by schools, police, juvenile courts, adult courts, local youth-serving agencies, parents and self-referrals.

In 2006-07, 98 YSBs provided services in 126 Connecticut communities and they reported having referred or diverted 31,052 children and youth up to age 18 from the juvenile justice system. This population reflects an increase of about 14 percent from the previous year when 27,120 children and youth were referred or diverted from juvenile justice services.

Figure 2 illustrates the gender of children and youth referred or diverted by YSBs. The number of females was 15,215, nearly equal to 15,837 males reported who received services.

Figure 2
Gender of Diverted Children and Youth

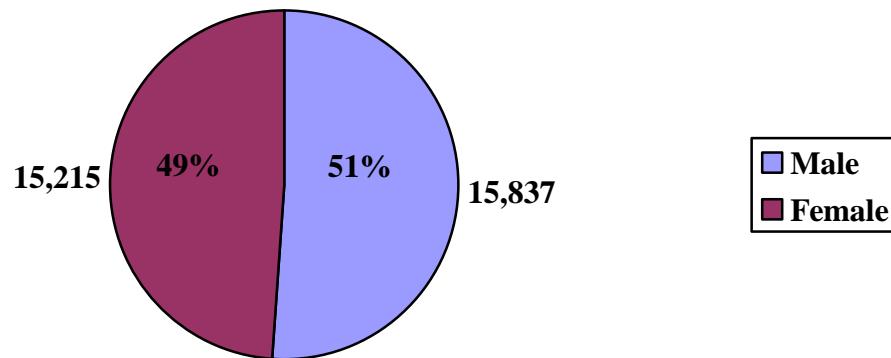
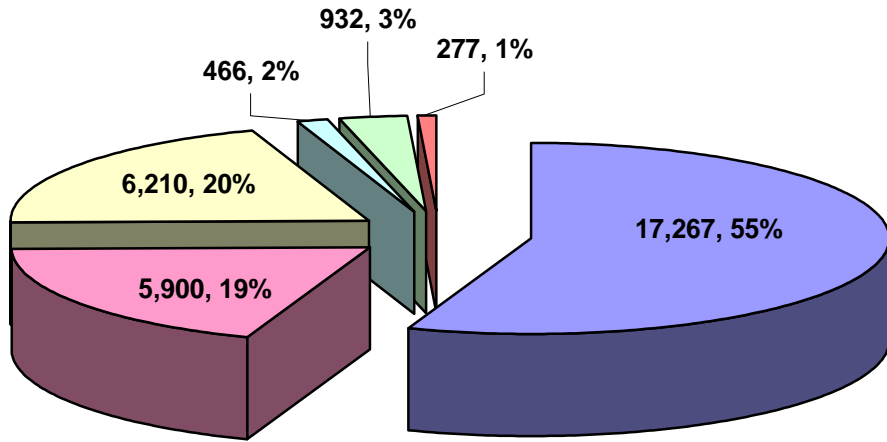


Figure 3 illustrates the breakdown of ethnicity as reported by YSBs of children and youth referred or diverted. Of the total reported, 55 percent of the children and youth were white; 20 percent were Hispanic and 19 percent were African-American.

Figure 3
Ethnicity of Diverted Children and Youth



■ White ■ African-American ■ Hispanic ■ Asian ■ Multiracial ■ Other

IV. SERVICES PROVIDED

Each YSB, either directly, contractually, or by referral to other agencies, provided a range of services. The most frequently reported services were:

- after school
- case management
- community outreach
- crisis intervention
- employment training
- family therapy
- group therapy
- individual counseling
- positive youth development

Table I presents the types of services provided to children, youth and their families over the past four years. The table illustrates that YSBs’ most prevalent services are positive youth development, after school programs and individual counseling.

**Table I
Services Provided to Diverted Children, Youth and their Families
2003-2007**

Services Provided	Children, Youth and Families Served 2003-04	Children, Youth and Families Served 2004-05	Children, Youth and Families Served 2005-06	Children, Youth and Families Served 2006-07
Individual Counseling	5,749	6,323	4,619	5,173
Family Therapy	2,842	3,126	4,042	4,527
Group Therapy	680	563	2,045	2,208
Crisis Intervention	1,751	1,926	1,822	1,968
Case Management	4,309	4,103	4,461	4,996
Positive Youth Development	14,502	15,952	15,867	18,088
After School Programs	5,195	5,610	8,028	9,152
Employment/Training	1,193	1,288	2,012	2,172
Community Outreach	23,363	24,531	82,798*	94,390*

*Total participants in attendance duplicated

The type of services provided to children, youth and their families are consistent with the Connecticut State Department of Education’s initiatives to promote extended learning opportunities for students and provide support and activities that help children and youth to further develop social and emotional skills and abilities.

The after school program service provision offers many extended learning opportunities. These educational programs include classes in English as a Second Language (ESL), GED, college preparatory, technical school opportunities, creative writing, computers, health and nutrition, driver’s education, teen parent education, teen pregnancy prevention. Within the positive youth development programs, services include self-esteem activities, mentoring, alcohol/pregnancy prevention, community service, volunteerism, leadership development and peer-to-peer programming. **Table II** presents the number of children and youth who were served in these key programs.

Table II

Area	Number Served
Educational Programs	17,475
Positive Youth Development Programs	18,088
Total	35,563

V. REFERRALS

YSBs across the state receive referrals from community, regional state service providers, parents/guardians and youth who refer themselves. The issues presented to YSBs are complex and often require a network of services. YSBs annually track the referral information in order to assist in developing programs and activities.

Table III represents a breakdown of the referral sources for children and youth served by YSBs in 2006-07. School districts are the largest source of referral to YSBs, representing 30 percent of all referral sources. Parent/guardian (23 percent) and self-referral (24 percent) were the other major sources of referrals.

Table III

Referral Source	Number of Referrals
Police department	2,645
School District	9,514
Parent/guardian	7,237
Department of Children and Families	503
Court system (Superior Juvenile Matters)	818
Juvenile Review Board	388
Social service agencies	976
Self	7,416
Other	1,555

VI. PROMISING PRACTICES

YSBs provided a wide range of services to address identified needs within the communities they serve. All programs aim to support the healthy social and emotional development of today’s children, youth and families.

Some examples follow that showcase the unique and highly creative ways in which YSB staff members worked to engage children, youth and families in program activities that improve family bonding, develop social skills and promote connections to the community. The examples are presented by region. Appendix D presents a listing of the YSBs by region.

Eastern Region Youth Service Bureaus

In the Eastern Region, YSBs collaborated with the police, parks and recreation, library, school systems, faith-based organizations, social service organizations, businesses, nonprofit organizations, housing authorities, fire departments, ambulances, court systems, emergency medical services, hospitals, other state agencies and other municipal departments in their respective communities. Areas influenced by these collaborations were: youth violence, mental health, underage drinking, teen pregnancy prevention, anti-smoking, child welfare, after-school activities, positive youth development and youth leadership.

Youth have provided a strong voice in an advisory capacity in the Eastern Region through their membership and participation on local prevention councils, youth services advisory councils and youth services advisory boards. Their contribution has benefited communities by securing National Foundation grants, federal government grants, goods from local businesses to promote activities and formulating board of education policy for breathalyzer use.

Each year, United Services YSB has organized an all-day Teen Youth Summit for high school juniors and seniors in their 10 town area. These young people decided on an overarching theme regarding youth issues for the summit. Youth board members engaged peers in the area to plan and carry out the day's events. Assisted by adult board members, youth were the leaders of the summit and, as such, became empowered to be voices for youth in their schools and communities.

Eight Eastern Region YSBs were awarded a major grant from the Hartford Foundation for public giving to begin implementing a multifaceted data collection system known as Kid Trax. The Eastern Region worked for more than two years on developing a strategic plan and grant application to implement this technology. The data tracking proposal was the first of its kind for the statewide Connecticut Youth Services Association (CYSA). Based on the outcome of this pilot project, the plan is to develop and integrate this technology in other CYSA chapters statewide.

Fairfield County Youth Service Bureaus

The Depot Teen Center of Darien collaborated with Liberation Programs of Stamford, Families in Crisis Programs of Stamford and Kids In Crisis of Greenwich to help raise prevention awareness among teens.

The Depot Teen Center of Darien has a 45 member student governing board that met one to two times a week to plan, organize, market and implement the center's alcohol and drug-free weekend activities that promoted safe and healthy lifestyles. They also volunteered at nonprofit agencies in the community.

The Norwalk Department of Youth Services was on the dissemination lists of several state and regional advocacy organizations that focused on children and youth and forwards the information to local advocates.

Westport Department of Human Services advised the Teen Awareness Group (TAG), a Staples High School club, as it identified potentially compromising situations faced by teens. The TAG developed and promoted prevention strategies through public service announcements and presentations targeting adolescents and parents.

Middlesex County Youth Service Bureaus

The Middlesex County Region YSBs worked with local youth and provided leadership training to improve and strengthen the role of youth in their respective communities.

Stonington Human Services provided opportunities for youth to participate in program planning. The Middle School Drop-In Program hired two high school peer helpers to work with children and youth. Peer helpers also were responsible for high school volunteer recruitment.

New London Youth Service Bureaus

In New London, the NLCLICKS online community calendar was developed to centralize information regarding the many opportunities for New London youth. It helped families navigate the programs organized by dozens of local organizations. Through the Youth Affairs website, viewers were able to click on the “dancing” community calendar of events. Agencies and other area entities also publicized their offerings. After providing basic event information, submissions were reviewed by Youth Affairs staff, and then posted to the site.

Norwich Youth Family Services continued to work with the childcare community, Norwich Public Schools and the Children First Norwich/School Readiness Collaborative to strengthen and promote a wide array of quality childcare programs.

In Waterford, the New London County YSBs worked together with Friends of Harkness State Park to sponsor Family Day at Harkness. The event was possible through the collaboration of 20 nonprofit organizations brought together by the YSBs. The goal of the event was two-fold: to provide a variety of enriching, fun experiences for children, youth and families of all ages; and, to provide area human service art- and science-related organizations an opportunity to make the public aware of their services through hands-on activities. This countywide collaboration took place without a budget and was made possible through the in-kind donations from those involved in the project.

Stonington Human Services continued to enhance existing relationships within the community to promote positive youth development. The Middle School Drop-In Program at Pawcatuck Middle School partnered with Stonington’s Commission on Aging to increase senior citizen participation in planning intergenerational activities. Middle School Drop-In participants traveled to local senior housing facilities to participate in activities.

North Central Youth Service Bureaus

The Bridge Family Center in West Hartford successfully obtained a grant from the Hartford Foundation to purchase a data management system. This system enabled the center to track data, including demographics and outcome measures, for all its programs.

New Britain Youth and Family Services hosted quarterly Youth Agency Council meetings whereby all youth-serving agencies in the city came together to share information and discuss any potential gaps in service. A new grant initiative that began October 1, 2007, enabled all youth programs to be listed on a webpage that is easily accessible. The funding also helped to print and distribute a youth-friendly hard copy directory of services and programs involving all youth-serving agencies citywide.

During September, approximately 150 people attended the “Breakfast on The Bridge” in West Hartford. This breakfast was a celebration of West Hartford’s collaboration on behalf of children and families in the community. The superintendent of schools, principals, school counselors, social workers, school psychologists and other school personnel attended. Also in attendance were state legislators, town council members, members of town departments, police officers and other collaborative partners. The “Build No Fences Award” was given to a member of the community who stands out as a result of his/her collaborative work on behalf of young people. The “Build No Fences Award” was presented to West Hartford Chief of Police, James J. Strillacci.

As a member of the CYSA Advocacy Committee and co-chair of the Juvenile Review Board Committee, the director of New Britain Youth and Family Services spoke regularly at legislative hearings and committees concerning the needs of youth including after-school, mental health, families with service needs, and youth employment. The director collaborated with other YSB directors and staff from the State of Connecticut Juvenile Prosecution Office to help establish the new Juvenile Review Boards throughout the state.

Northwestern Youth Service Bureaus

Waterbury Youth Service System and the Prevention Policy board actively researched programs and tools that developed and enhanced the lives of the city’s youth. The 40 asset-building surveys from the Search Institute were administered to all youth in sixth and ninth grade to determine what they currently have and what they feel they need. Surveys were also administered to every program and personnel who provides services for youth in the city.

A “Back-to-School Rally” was held for Waterbury youth, marking the end of summer and a kick-off to the beginning of a new school year. Although the event is spearheaded by Waterbury Youth Service System, it is a collaboration of the mayor’s office, superintendent of schools, the board of education, local business, volunteers and numerous community agencies. The day was filled with entertainment, motivational speakers, food, raffles and enjoyable activities.

Cheshire Youth in Action is a leadership development program for high school students, which includes a youth philanthropy component. Students participated in a 10-week leadership training program that included adventure-based activities and participation in a high ropes course program. At the end of the program, the group held a grant application process for a \$500 mini-grant that was awarded to the agency/individual with the best proposal for a program to benefit Cheshire youth.

South Central Youth Service Bureaus

Youth-2-Youth Peer advocates surveyed their peers at Shelton High School during the school year on various topics. They used the data as springboard topics for their youth conference held in the spring.

Shelton YSB offered education workshops for parents and youth throughout the school year. It used the Connecticut clearinghouse for information for the community. It established an ongoing relationship with the school system, counselors/social workers, the truant officer for Shelton, the police, emergency personnel, private agencies and individuals who offer services to youth and families. The YSB was also used as a resource for neighboring towns/school systems.

The Shelton YSB is connected with local agencies and clubs (Rotary, Valley Substance Abuse Action Council, Valley Council of Health Human Services, Boys & Girls Club, Parish Nurses, etc.). Through this connection, collaboration is made possible with community members to provide more programs and varied services to youth and families.

Members of Shelton's high school Youth-2-Youth Peer group served on various boards, took an active role in expressing concerns of their peers in sharing ideas for program planning implementation and was proactive in their approach to substance abuse prevention education in Shelton High School and Shelton Intermediate School.

VII. CONCLUSION

The Connecticut State Board of Education and the YSBs are committed to ensuring that children and youth have been given opportunities to participate in programs and activities that contribute to their diversion from the juvenile justice system. Over 30,000 children and youth were referred to YSBs or diverted from the juvenile justice system in 2006-07. Since the YSBs have not yet been established in every Connecticut municipality, it is believed that a large number of children and youth in Connecticut did not have the opportunity to participate in YSB sponsored programs and events. YSBs are and continue to be an integral partner to accomplish the priorities outlined in the State Board of Education's Five-Year Comprehensive Plan. They offer before- and after-school programs, weekend programs, summer programs and tutoring services that enable children and youth to persevere in their learning opportunities.

As YSBs strive to support the State Board of Education's Five-Year Comprehensive Plan, they will face changes as a result of legislation recently enacted by the Connecticut General Assembly. YSBs will be asked to play a more prominent role in providing programs and services that address the needs of children and youth. Two of these statutory changes are: the amendments to the *Families With Service Needs (FWSN)* legislation; and the impending removal of 16- and 17-year old individuals from the adult criminal justice system and their relocation within the juvenile justice setting. The FWSN changes will require the Department of Children and Families to establish a system of "family support centers," that will be charged to respond to the school system referrals for students who are habitually truant. It is believed that the existing infrastructure and programming of the YSBs can be responsive to this need. The second change, scheduled to take effect in 2010, will result in youth, ages 16 and 17, who were formerly adjudicated in the adult criminal justice system receiving services provided by a diversionary and/or alternative system. The alternative system will be statewide, with the capacity to train and hire staff to provide these services. It is believed that YSBs can respond to the needs of this age group if they are adequately funded and supported. YSBs have the capacity and the experience to successfully deliver a comprehensive set of prevention, intervention, treatment and follow-up services.

APPENDICES

Note: This document contains excerpts from the Connecticut General Statutes and incorporates statutory amendments made in 2007. It is not the official version of the statutes published by the Connecticut General Assembly's Joint Committee on Legislative Management.

APPENDIX A

Connecticut General Statutes Section 10-19m to 10-19p

Sec. 10-19m. (Formerly Sec. 17a-39). Youth service bureaus. Annual report. Regulations.

(a) For the purposes of this section, "youth" shall mean a person from birth to eighteen years of age. Any one or more municipalities or any one or more private youth serving organizations, designated to act as agents of one or more municipalities, may establish a multipurpose youth service bureau for the purposes of evaluation, planning, coordination and implementation of services, including prevention and intervention programs for delinquent, predelinquent, pregnant, parenting and troubled youth referred to such bureau by schools, police, juvenile courts, adult courts, local youth-serving agencies, parents and self-referrals. A youth service bureau shall be the coordinating unit of community-based services to provide comprehensive delivery of prevention, intervention, treatment and follow-up services.

(b) A youth service bureau established pursuant to subsection (a) of this section may provide, but shall not be limited to, the delivery of the following services: (1) individual and group counseling; (2) parent training and family therapy; (3) work placement and employment counseling; (4) alternative and special educational opportunities; (5) recreational and youth enrichment programs; (6) outreach programs to insure participation and planning by the entire community for the development of regional and community-based youth services; (7) preventive programs, including youth pregnancy, youth suicide, violence, alcohol and drug prevention; and (8) programs that develop positive youth involvement. Such services shall be designed to meet the needs of youth by the diversion of troubled youth from the justice system as well as by the provision of opportunities for all youth to function as responsible members of their communities.

*(c) The Commissioner of Education shall adopt regulations, in accordance with the provisions of Chapter 54, establishing minimum standards for such youth service bureaus and the criteria for qualifying for state cost-sharing grants, including, but not limited to, allowable sources of funds covering the local share of the costs of operating such bureaus, acceptable in-kind contributions and application procedures. Said Commissioner shall, on December 1, 1979, and annually thereafter, report to the General Assembly on the referral or diversion of children under the age of sixteen years from the juvenile justice system and on the referral or diversion of children between the ages of sixteen and eighteen years from the court system. Such report shall include, but not be limited to, the number of times any child is so diverted, the number of children diverted, the type of service provided to any such child, by whom such child was diverted, the ages of the children diverted and such other information and statistics as the General Assembly may request from time to time. Any such report shall contain no identifying information about any particular child. Additionally, the Department may waive the requirement of the composition of the Advisory Board when one or more of the agencies mentioned in subsection (b) (1) of this section do not exist.

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*Please note that Section 78 of Public Act 07-04 of the June Special Session amended Subsection (c) of this so that effective January 1, 2010, Subsection (c) will read as follows:

(c) The Commissioner of Education shall adopt regulations, in accordance with the provisions of chapter 54, establishing minimum standards for such youth service bureaus and the reiterra for qualifying for state cost-sharing grants, including, but not limited to, allowable sources of funds covering the local share of the costs of operating such bureaus, acceptable in-kind contributions and application procedures. Said commissioner shall, on December 1, 1979, and annually thereafter, report to the General Assembly on the referral or diversion of children under the age of eighteen years from the juvenile justice system and the court system. Such report shall include, but not limited to, the number of times any child is so diverted, the number of children diverted, the ages of the children diverted and such other information and statistics as the General Assembly may request from time to time. Any such report shall contain no identifying information about any particular child.

Sec. 10-19n. (Formerly Sec. 17a-40). State aid for establishment and expansion of youth service bureaus. To assist municipalities and private youth-serving organizations designated to act as agents for such municipalities in establishing, maintaining or expanding such youth service bureaus, the state, acting through the Commissioner of Education, shall provide cost-sharing grants, subject to the provisions of this section for (1) the cost of an administrative core unit and (2) the cost of the direct services unit provided by such youth service bureau. No state grant shall be made for capital expenditures of such bureaus. All youth service bureaus shall submit a request for a grant, pursuant to this section and sections 10-19m and 10-19o, on or before May fifteenth of the fiscal year prior to the fiscal year for which such grant is requested.

Sec. 10-19o. (Formerly Sec. 17a-40a). Youth service bureau grant program. (a) The Commissioner of Education shall establish a program to provide grants to youth service bureaus in accordance with this section. Only youth service bureaus which were eligible to receive grants pursuant to this section for the fiscal year ending June 30, 2001, or which applied for a grant by June 30, 2001, with prior approval of the town's contribution pursuant to subsection (b) of this section, shall be eligible for a grant pursuant to this section for any fiscal year commencing on or after July 1, 2001. Each such youth service bureau shall receive a grant of fourteen thousand dollars. The Department of Education may expend an amount not to exceed two percent of the amount appropriated for purposes of this section for administrative expenses. If there are any remaining funds, each such youth service bureau that was awarded a grant in excess of fifteen thousand dollars in the fiscal year ending June 30, 1995, shall receive a percentage of such funds. The percentage shall be determined as follows: For each such grant in excess of fifteen thousand dollars, the difference between the amount of the grant awarded to the youth service bureau for the fiscal year ending June 30, 1995, and fifteen thousand dollars shall be divided by the difference between the total amount of the grants awarded to all youth service bureaus that were awarded grants in excess of fifteen thousand dollars for said fiscal year and the product of fifteen thousand dollars and the number of such grants for said fiscal year.

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(b) In order for a youth service bureau to receive the full amount of the state grant determined pursuant to subsection (a) of this section, a town shall contribute an amount equal to the amount of the state grant. A town shall provide not less than fifty per cent of its contribution from funds appropriated by the town for that purpose, and the remaining amount in other funds or in-kind contributions in accordance with regulations adopted by the State Board of Education in accordance with Chapter 54.

(c) Any funds remaining due to a town's failure to match funds as provided in subsection (b) of this section, shall be redistributed in accordance with the provisions of this section. The State Board of Education shall adopt regulations in accordance with the provisions of Chapter 54 to coordinate the youth service bureau program and to administer the grant system established pursuant to this section and sections 10-19m and 10-19n.

Sec. 10-19p. (Formerly Sec. 17a-41). Assistance to youth service bureaus. The Department of Education shall provide grant management services, program monitoring, program evaluation and technical assistance to such state-aided youth service bureaus, and the Commissioner may assign or appoint necessary personnel to perform such duties, subject to the provisions of Chapter 67.

APPENDIX B

Connecticut State Department of Education

STATEWIDE YOUTH SERVICE BUREAUS

Core Unit Functions

Each YSB may be one of the coordinating agencies that provide comprehensive delivery of intervention, treatment, and follow-up services. Each YSB is expected to deliver the five administrative core units within the context of youth and community needs. The assessment tool framework has been designed to facilitate the delivery of the core units.

The core unit functions that follow describe the context of the assessment framework as stipulated by the YSB Grant Program Regulations.

General Administration

- An organized administration will manage personnel, sub-contractors and volunteers.
- The administration will assist the functioning of the voluntary advisory board which may include the development of policies, procedures, and regulations.
- A plan will be created for program direction for the bureau.
- The organization will market and foster public relations between the municipality, service providers and school system.
- Agency data will be collected for program monitoring, needs assessment and evaluation.

Research

- Research methods will be utilized to assess the needs of youth and the availability of existing services and resources capable of meeting those needs.
- Services and programs will be designed to enhance positive youth development.

Resource Development

- A collaborative network of individuals and community organizations will be established to promote the development of working relationships and identify resources to improve the lives of youth and their families.

Community Involvement

- The organization will engage and collaborate with diverse community service consumers, providers and school system personnel, to plan, develop, coordinate and implement programs that benefit youth and families.

Youth Advocacy

- The organization will advocate and assist individual youth in obtaining and utilizing available local and state-wide resources and will sponsor legislation and policies to positively impact youth and YSBs.

APPENDIX C

2006-07 Report of Youth Service Bureau Income by Source

SDE Town	Town Name	State Award	Other State Funding	Federal Funds	Municipal Contribution	In Kind Contribution	Other Funds	Total Income	YSB Grant Share
002	Ansonia	\$16,439			\$13,056	\$3,443		\$32,938	50%
003	Ashford	\$14,000			\$12,000	\$2,000		\$28,000	50%
004	Avon	\$14,000			\$14,000			\$28,000	50%
007	Berlin	\$14,000			\$57,120	\$7,790		\$78,910	18%
011	Bloomfield	\$15,972			\$16,021			\$31,993	50%
014	Branford	\$39,473			\$120,702			\$160,175	25%
015	Bridgeport	\$143,378	\$668,795	\$38,557	\$126,049	\$23,660		\$1,000,439	14%
017	Bristol	\$49,269			\$50,140			\$99,409	50%
021	Canaan	\$28,069	\$30,280		\$21,495	\$12,000	\$29,750	\$121,594	23%
023	Canton	\$14,000			\$7,000	\$7,000		\$28,000	50%
025	Cheshire	\$17,808			\$107,427			\$125,235	14%
027	Clinton	\$14,000		\$3,475	\$142,061	\$13,500		\$173,036	8%
028	Colchester	\$18,745	\$2,400		\$167,785	\$24,783		\$213,713	9%
032	Coventry	\$14,510	\$2,400		\$35,629			\$52,539	28%
033	Cromwell	\$14,000			\$62,563			\$76,563	18%
034	Danbury	\$60,764	\$116,985	\$89,850	\$127,000	\$11,000	\$178,145	\$583,744	10%
038	Durham	\$14,000			\$27,000	\$3,200	\$38,500	\$82,700	17%
040	East Granby	\$14,000			\$17,614			\$31,614	44%
041	East Haddam	\$14,000	\$2,285		\$65,000		\$7,000	\$88,285	16%
042	East Hampton	\$16,098			\$37,613			\$53,711	30%
043	East Hartford	\$46,592	\$5,675	\$7,000	\$265,386		\$20,000	\$344,653	14%
044	East Haven	\$22,061			\$31,355	\$882		\$54,298	41%
045	East Lyme	\$20,967	\$11,256		\$75,619		\$60,688	\$168,530	12%
048	Ellington	\$14,000	\$7,400		\$58,571	\$200	\$300	\$80,471	17%
049	Enfield	\$34,348			\$197,854			\$232,202	15%
050	Essex	\$17,277	\$14,070		\$43,972	\$2,100	\$42,103	\$119,522	14%
051	Fairfield	\$28,715			\$54,714	\$12,394		\$95,823	30%
052	Farmington	\$14,000			\$14,000			\$28,000	50%
054	Glastonbury	\$20,185			\$816,575			\$836,760	2%
056	Granby	\$14,000			\$20,500	\$9,174	\$18,416	\$62,090	23%
058	Griswold	\$14,000			\$14,000			\$28,000	50%
059	Groton	\$31,417			\$584,263			\$615,680	5%
060	Guilford	\$25,133			\$277,267	\$16,625	\$19,118	\$338,143	7%
062	Hamden	\$37,251	\$75,287	\$58,345	\$141,491		\$73,432	\$385,806	10%
064	Hartford	\$160,575			\$158,740	\$48,151		\$367,466	44%
067	Hebron	\$37,075			\$37,645			\$74,720	50%
070	Killingworth	\$14,000			\$44,000		\$47,500	\$105,500	13%
072	Ledyard	\$18,463		\$3,105	\$159,197	\$42,867	\$1,000	\$224,632	8%
076	Madison	\$28,497	\$19,650	\$10,500	\$266,225		\$14,300	\$339,172	8%
077	Manchester	\$37,562			\$38,144			\$75,706	50%
078	Mansfield	\$16,341			\$246,664			\$263,005	6%
080	Meriden	\$49,560			\$50,439			\$99,999	50%
083	Middletown	\$31,606			\$132,657			\$164,263	19%

SDE Town	Town Name	State Award	Other State Funding	Federal Funds	Municipal Contribution	In Kind Contribution	Other Funds	Total Income	YSB Grant Share
084	Milford	\$37,303			\$146,304			\$183,607	20%
086	Montville	\$18,257			\$65,846			\$84,103	22%
088	Naugatuck	\$26,596			\$148,362			\$174,958	15%
089	New Britain	\$72,782			\$196,411	\$8,925		\$278,118	26%
090	New Canaan	\$14,410	\$3,300		\$40,000			\$57,710	25%
093	New Haven	\$122,861	\$138,000		\$184,331			\$445,192	28%
094	Newington	\$22,866	\$8,485	\$800	\$252,861		\$33,000	\$318,012	7%
095	New London	\$26,594	\$34,467		\$43,556		\$61,878	\$166,495	16%
096	New Milford	\$21,498			\$429,323		\$485,160	\$935,981	2%
097	Newtown	\$21,275	\$7,252		\$100,000	\$34,000	\$146,950	\$309,477	7%
101	North Haven	\$17,337			\$96,660			\$113,997	15%
103	Norwalk	\$65,932	\$71,024	\$75,000	\$177,744	\$68,297		\$457,997	14%
104	Norwich	\$87,482	\$89,594		\$233,817			\$410,893	21%
105	Old Lyme	\$20,105			\$20,255			\$40,360	50%
106	Old Saybrook	\$37,984	\$2,400		\$153,945	\$12,000	\$40,000	\$246,329	15%
107	Orange	\$18,072			\$74,998	\$3,705		\$96,775	19%
109	Plainfield	\$49,767	\$320,301	\$70,000	\$223,911		\$11,976	\$675,955	7%
110	Plainville	\$24,125			\$24,376			\$48,501	50%
113	Portland	\$14,000			\$14,000			\$28,000	50%
114	Preston	\$14,000			\$14,000			\$28,000	50%
115	Prospect	\$14,000			\$8,400	\$5,600		\$28,000	50%
118	Ridgefield	\$14,000			\$12,933	\$3,850	\$15,000	\$45,783	31%
119	Rocky Hill	\$16,814	\$3,105		\$58,765		\$35,000	\$113,684	15%
126	Shelton	\$22,656			\$168,112	\$10,500	\$6,000	\$207,268	11%
128	Simsbury	\$14,000			\$10,000		\$4,000	\$28,000	50%
131	Southington	\$26,685			\$148,776			\$175,461	15%
132	South Windsor	\$22,576	\$25,316		\$201,545			\$249,437	9%
134	Stafford	\$20,762			\$74,771	\$25,000		\$120,533	17%
135	Stamford	\$59,938			\$97,090			\$157,028	38%
137	Stonington	\$19,276			\$69,827			\$89,103	22%
138	Stratford	\$40,276			\$340,964	\$88,351		\$469,591	9%
139	Suffield	\$14,000			\$35,820		\$10,000	\$59,820	23%
142	Tolland	\$21,102	\$19,600		\$66,928			\$107,630	20%
143	Torrington	\$38,598	\$95,669		\$40,892	\$7,136	\$29,804	\$212,099	18%
144	Trumbull	\$25,418			\$192,924			\$218,342	12%
146	Vernon	\$23,071			\$91,036			\$114,107	20%
148	Wallingford	\$28,965	\$5,670		\$232,059		\$5,000	\$271,694	11%
152	Waterford	\$14,000	\$7,751		\$139,656		\$2,150	\$163,557	9%
154	Westbrook	\$14,000			\$14,000			\$28,000	50%
155	West Hartford	\$35,056			\$134,675		\$196,371	\$366,102	10%
156	West Haven	\$43,139	\$60,384		\$46,113	\$11,067	\$10,275	\$170,978	25%
157	Weston	\$14,000			\$51,781		\$56,310	\$122,091	11%
158	Westport	\$22,206			\$34,045	\$26,000		\$82,251	27%
159	Wethersfield	\$21,666	\$4,225		\$295,980			\$321,871	7%
160	Willington	\$14,000	\$7,300		\$40,000			\$61,300	23%
161	Wilton	\$14,000			\$27,900			\$41,900	33%
162	Winchester	\$17,328	\$10,085		\$51,177		\$83,630	\$162,220	11%
163	Windham	\$23,900	\$511,816	\$4,245	\$49,909		\$17,930	\$607,800	4%

SDE Town	Town Name	State Award	Other State Funding	Federal Funds	Municipal Contribution	In Kind Contribution	Other Funds	Total Income	YSB Grant Share
164	Windsor	\$20,003			\$20,152			\$40,155	50%
165	Windsor Locks	\$14,000			\$20,480			\$34,480	41%
167	Woodbridge	\$14,000			\$41,140	\$1,730	\$6,000	\$62,870	22%
630	United Way-Greenwich	\$14,000			\$14,000			\$28,000	50%
631	Waterbury	\$100,872	\$1,567,171	\$529,248	\$118,877	\$20,488	\$679,934	\$3,016,590	3%
632	Southbury-Middlebury	\$25,872	\$43,392		\$123,069		\$201,587	\$393,920	7%
633	Norton Heights Depot	\$14,411			\$12,432		\$91,036	\$117,879	12%
	TOTAL	2,871,986	\$3,992,790	\$890,125	\$10,683,481	\$567,418	\$2,779,243	\$21,785,043	13%

APPENDIX D

Youth Service Bureaus by Region

Eastern Region Youth Service Bureaus

Andover/Hebron/Marlborough Youth Services (serving Andover, Hebron, Marlborough)
Ashford Youth Services Bureau
Coventry Youth Services
East Hartford Youth Services
Ellington Youth Services
Enfield Youth Services
Glastonbury Youth and Family Services
Manchester Youth Services
Mansfield Youth Services
South Windsor Youth & Family Services
Stafford Family Services
Tolland Human Services
United Services (serving Killingly, Putnam, Thompson, Plainfield, Sterling, Pomfret, Woodstock, Canterbury Brooklyn, Eastford)
Vernon Youth Services Bureau
Willington Youth Services
Windham Youth Services

Fairfield County Youth Service Bureaus

Bridgeport Youth Services Bureau
Fairfield Youth Services
Mayor's Youth Service Bureau of Stamford
New Canaan Youth Services
Norwalk Department of Youth Services
Stratford Community Services
The Depot (serving Darien)
The United Way of Greenwich, Inc.
Trumbull Counseling Center
Weston Youth Services
Westport Department of Human Services
Wilton Youth Services

Middlesex County Youth Service Bureaus

Clinton Youth & Family Services
Cromwell Youth Services
Durham/Middlefield Youth Services (serving Durham, Middlefield)
East Haddam Youth Services
East Hampton Youth Services
Middletown Youth Services
Old Saybrook Youth & Family Services
Portland Youth & Family Services
Tri-Town Youth Services, Inc.(serving Essex, Deep River, Chester)
Westbrook Youth & Family Services

Youth & Family Services of Haddam/Killingworth (serving Haddam, Killingworth)

New London Youth Service Bureaus

Colchester Youth Services
East Lyme Youth Services
Griswold Youth Services Bureau
Groton Youth & Family Services
Ledyard Youth Services
Lymes Youth Services (serving Old Lyme, Lyme)
Montville Youth Services
Norwich Youth & Family Services
Office of Youth Affairs (serving New London)
Preston Youth Services
Stonington Youth & Family Services
Waterford Youth Service Bureau

North Central Youth Service Bureaus

Avon Youth Services
Berlin Youth Services
Bloomfield Social & Youth Services
Bristol Youth Services
East Granby Youth Services
Farmington Youth Services
Granby Youth Services
Hartford Youth Services
New Britain Youth & Family Services
Newington Youth Services
Plainville Youth Services
Rocky Hill Youth Services
Simsbury Youth Service Bureau
Southington Youth Services
Suffield Youth Services
The Bridge Family Center (serving West Hartford)
Wethersfield Social & Youth Services Department
Windsor Locks Youth Services
Windsor Youth Service Bureau

Northwestern Youth Service Bureaus

Canaan Youth Services
Canton Youth Services Bureau
Cheshire Youth and Social Services
Danbury Youth Services Housatonic Youth Services (serving Canaan [Falls Village],
Cornwall, Kent, North Canaan, Salisbury, Sharon)
Naugatuck Youth Services
New Milford Youth Agency
Newtown Youth Services
Prospect Youth Service Bureau
Ridgefield Youth Services

Southbury-Middlebury Youth & Family Services (serving Southbury, Middlebury)
Torrington Area Youth Services (serving Torrington, Harwinton, Burlington)
Waterbury Youth Service System
Winchester Youth Service Bureau (serving Barkhamsted, Colebrook, Hartland, New
Hartford, Norfolk, Winchester)

South Central Youth Service Bureaus

Ansonia Youth Service Bureau
Branford Counseling Center
East Haven Youth Services
Guilford Youth & Family Services
Hamden Youth Services
Madison Youth Services
Meriden Youth Services
Milford Youth Services
New Haven Youth Services
North Haven Community Services
Orange Department of Youth Services
Shelton Youth Service Bureau
Wallingford Youth Social Services
West Haven Youth & Family Services
Woodbridge Human Services