



TOWN OF MANCHESTER



POSITION AVAILABLE

SUMMER YOUTH OUTREACH WORKER (Youth Service Bureau)

\$16.00 per hour - 35 hours per week
8:30 a.m. – 4:00 p.m. Monday - Friday
Program runs June 25, 2008 - August 8, 2008

CLOSING DATE: FRIDAY, MAY 23, 2008

(Applications must be received in the Human Resources Department by 4:30 p.m.)

SUMMARY OF POSITION: Reports to Youth Service Bureau Director. Provides the following services through the Manchester Youth Service Bureau at Town Summer Recreation Program: Identify youth for Youth Service Program Bureau programs; engage in outreach to youth and families to assist with youth issues; act as positive role model for youth; act as a resource to other agencies; act as a resource to and make referrals for youth and families; provide crisis intervention for youth and families; provide conflict resolution for youth and families.

REQUIREMENTS:

Abilities: Working knowledge of diversity issues affecting youth a must.

Education: Bachelor's degree in Psychology, Sociology, Criminal Justice, Social Work or Human Service related field required; Master's preferred.

Applications and job description are available in the Human Resources Department, 41 Center, Street, P.O. Box 191, Manchester, CT 06045-0191 or by calling the Recruitment Information Line (860) 647-3170 or visit our website at: <http://hr.ci.manchester.ct.us/>. To apply online, please visit <https://selfserve.townofmanchester.org/mss/>. Applications must be received in the Human Resources Department by 4:30 p.m. on Friday, May 23, 2008 or must be postmarked by May 23, 2008. **No faxed or e-mailed resumes and/or applications will be accepted.**

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.