



Commissioner
Jodi Hill-Lilly, MSW

DEPARTMENT of CHILDREN and FAMILIES

Making a Difference for Children, Families and Communities



Ned Lamont
Governor

April 1, 2025

To: Youth Service Bureaus,

The Department of Children and Families (DCF) Youth Service Bureau (YSB) Grant Program provides cost-sharing grants to eligible YSBs. I am pleased to share with you the following information regarding the State Fiscal Year 2026 application.

The full Grant Packet is due by 5:00 p.m. on May 15, 2025. Attached are multiple documents that further explain each component and provide your organization with a roadmap of the work.

The full application packet must include:

- Online Application completed online with required uploads:
 - o Advisory Board Composition Report
 - o SFY26 Budget Projections
- Impact Plan completed online

Numerous help sessions will be provided during the month of April and the beginning of May to ensure that each organization is able to complete the packet by the deadline. A full training of all packet components will take place from 1:00 pm to 4:00 pm on April 10th. The full training is required, however, if no one from your organization is able to attend the training a recorded version will be available on demand on the CYSA website. We encourage attendees to review the attached documents ahead of the training to ensure that any questions can be addressed during that time. There will also be two optional Lunch and Learns for live question and answer periods at the beginning of May. All three sessions will require registration ahead of time. Once registered you will receive an email containing details about joining each meeting. One on one sessions can be scheduled during the month of April for organizations that have more specific questions about completing their packet. Information regarding schedule these sessions will follow.

Below is a timeline of the process and contact information for questions:

Full Training - REQUIRED (training will be recorded and available on demand).

April 10, 2025, 1:00 pm to 4:00 pm

<https://us02web.zoom.us/meeting/register/5o30EfRYQ7SB4bCDUHqtNg#/registration>

Lunch & Learn Q&A Sessions These sessions will provides a brief overview of the changes followed by an open question and answer period. Registration is required. **(Identical Sessions, participation is optional):**

May 6, 2025, 1:00 pm to 2:00 pm

https://us06web.zoom.us/meeting/register/8zdyafy_Tug9Hcdr6m1sVw

May 12, 2025, 1:00 pm to 2:00 pm

<https://us06web.zoom.us/meeting/register/Nwi4r36aQt-SrUgHuOUWfw>

STATE OF CONNECTICUT

www.ct.gov/dcf

An Equal Opportunity Employer

Application will open April 10, 2025 at 4:00 pm.

Individualized links for the Application and Impact Plan will be sent to each YSB Executive Director in separate emails from info@dillingerrad.org. If you would like your links sent to a different person, please contact Dillinger.

SFY26 application is due on May 15, 2025 by 5:00 pm.

Technical Assistance is available to answer questions regarding the application process. At any time, all YSB's will be able to access help by contacting:

support@ctyouthservices.org - content of the application or budget.

info@dillingerrad.org - any technicalities or questions on the Impact Plan.

Should you need an extension to the deadline, which may delay funding, please contact me as soon as possible. Please understand that funding cannot be provided until this process is complete.

I look forward to a continuation of this partnership between DCF and the Youth Service Bureaus.

Regards,

Steven Smith

Steven Smith
Program Lead
505 Hudson Street, Hartford, CT 06106
O: 860-560-5091 C: 860-209-7253

cc: Douglas Howard, Program Supervisor: DOUGLAS.HOWARD@ct.gov
File