



Office of **HUMAN RESOURCES**

**LISA SEYMOUR**

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## Youth and Family Services/Social Services Director

Full-time position

The Town of East Hampton is accepting applications for a full-time Youth & Family Services/Social Services Director. This position is responsible for creating, organizing and coordinating positive development, delinquency prevention and diversion programs, as well as for the administration of the Social Services program. Provides counseling to youths, couples, families and adults and works with community groups and agencies to develop resources for youths and families in crises and provides referral services. Supervises and assigns work to Marriage/Family Therapy interns and Prevention Coordinator. Responsible for case management; maintains confidential files; works with school social workers and counselors to plan and implement programs in the schools and receives referrals from other agencies and resources as needed and required. Works with grant funded programs and must have experience in grant writing. This position also requires knowledge of social service state programs, the ability to work closely with SNAP, Eversource and CRT and meet with clients on an as needed basis to ascertain the facts necessary to provide aid with rental, medical, energy or any other need. This is a bargaining unit position, with an annual salary between \$59,507.92 - \$70,009.31, and a benefit package.

A Master's degree in social work, counseling, psychology or closely related field and at least four (4) years of counseling youths and families in crisis. Supervisory experience in a clinical setting is mandatory.

Interested candidates should submit a cover letter, resume and employment application to the Town of East Hampton, Department of Human Resources, 20 East High Street, East Hampton, CT 06424, by Friday, 7/26/2019, or until filled. EOE/M-F/AA.