




Town of Cromwell, Connecticut
Job Description

Job Title:	Prevention Specialist	Position No.:	Date: 3/2024
Supervisor's Title:	Director of Human Services	Department:	Human Services
Total Direct Reports (If Applicable):	Number: <u> 1 </u> Supervisors <u> </u> Non-Supervisors	FLSA Status:	<u> </u> Exempt <u> X </u> Non-Exempt
	Titles:	Town Manager Approval: 	

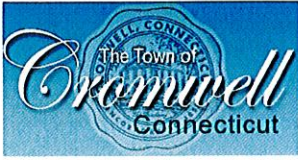
Summary Statement	The Prevention Specialist will be tasked with addressing the core abatement strategies listed in Exhibit E of the Distributor Settlement Agreement to help address the Opioid Crisis and help to reduce overdose deaths and opioid-related adverse personal and public health effects in the immediate, near, and long-term.
Essential Functions	<ol style="list-style-type: none"> 1. Create, manage and present community educational programs on Opioid prevention, substance abuse, resources available and other related topics. 2. Identifying community needs as it relates to the Opioid Epidemic and developing strategies for addressing them. Conduct research on programs that are effective in preventing specific types of behavior or in promoting positive behavior change. 3. Coordinating community outreach efforts and link individuals and families to appropriate services and resources in the community. Provide crisis intervention and support to individuals experiencing a mental health emergency. Facilitate groups focused on skill development, wellness, and recovery. Provide community education to individuals, families, and groups. 4. Responsible for utilizing the Strategic Prevention Framework (SPF) model including needs assessment, capacity building, strategic planning, implementation and evaluation. 5. Provide coordination and technical assistance of community opioid misuse prevention strategies. Write reports, monitor and document all settlement activities and expenditures. Conduct community presentations. Collaborate with other professionals to coordinate care and ensure continuity of services. Stay up-to-date on new developments in the field of opioid misuse/prevention.



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Expected Outcomes	The Prevention Specialist will provide leadership, planning, coordination, facilitations, training and assistance to abate the opioid epidemic through activities, programs or strategies that may include: Harm Reduction, Addressing Stigma and Increasing Public Awareness.
Critical Work Relationships	<ol style="list-style-type: none"> 1. Cromwell Local Prevention Council 2. Cromwell Police Department 3. Cromwell Health Department 4. Cromwell Youth Services 5. Cromwell Human Services 6. Board of Education
KSAs (<i>Knowledge, Skills, and Abilities</i>)	<p>Knowledge:</p> <ol style="list-style-type: none"> 1. Knowledge of prevention practices. <p>Skills:</p> <ol style="list-style-type: none"> 1. Excellent written and verbal communication skills 2. Strong organizational skills and attention to detail <p>Abilities:</p> <ol style="list-style-type: none"> 1. Ability to work independently and as part of a team 2. Flexibility and adaptability
MINIMUM Qualifications	<p>Education and Training:</p> <ul style="list-style-type: none"> • Bachelor’s degree in public health, psychology, sociology, or related field or a Prevention Specialist Certification. • 2+ years’ experience working in prevention education, social work, or a related field • Alternately, equivalent combination of education, training and experience. <p>Age, Citizenship, Licensure and Background Screening:</p> <ul style="list-style-type: none"> • Must possess driver’s license
PREFERRED Qualifications	<ul style="list-style-type: none"> • Master’s degree in public health, psychology, sociology, or related field • 4+ years’ experience working in prevention education, social work, or a related field • Bilingual (Spanish/English) • Experience developing and delivering presentations

*Required Physical Effort and Required Equipment Operation to be included in separate document(s).
Performs other related duties as required. Position funded contingent upon opioid settlement.*



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**PART-TIME EMPLOYMENT OPPORTUNITY
20 HOURS PER WEEK NON-UNION POSITION
SALARY RANGE: \$31.05/HOUR
DEADLINE TO APPLY: UNTIL FILLED
SEND APPLICATION AND RESUME TO:
TOWN OF CROMWELL
41 WEST STREET
CROMWELL, CT 06416
ATTENTION: HUMAN RESOURCES
rleonardo@cromwellct.com
bprice@cromwellct.com**